



**SYSTEMATIC INSTITUTE OF
ECONOMIC RESEARCH & DEVELOPMENT**

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Ref. No.: SIERD/T-191F/2025
Date: 17.09.2025

To
The Director /Registrar
The HOD/ Heads of Personnel/Admin/Vigilance/HRD
All the Govt. Deptts, Autonomous Bodies & PSUs
Chairmen/CMDs/CEOs of Ports, Boards, Public Sector Banks,
Insurance Corporation and other Financial Institutions

**Online Interactive Live Training Program On
"Rosters and Reservation in Services"
Date: 6th & 7th September 2025**

Sir/Madam,

Greetings from **Systematic Institute of Economic Research & Development (SIERD)** New Delhi.

Our Institute has been organizing premier training program on application, interpretation and evaluation of statutory rules on Service, Finance matters and Human Resources handled by a team of competent and dedicated trainers. Based on the requirements received from our client organizations, we are organizing the below mentioned online training program.

INTRODUCTION:-

Reservation is provided in recruitment for SC/ST & OBC. 103 amendment act. 2019 of constitutions has provided reservation for economically weaker section who are not cover under the existing scheme of reservation from 1st Feb. 2019. Rosters of SC/ST/OBC & EWS are to be recasted as per instructions in guidelines. To equip the personnel dealing with recruitment, reservation in implementing the new instructions, SIERD is organizing a online workshop with the broad objective of recasting and maintenance of post based rosters applied.

WHO SHOULD ATTEND -:

Personnel Managers, Administrative Head, Liaison Officers, HRD Managers, Executives & Officials dealing with the responsibility of recruitment, promotion reservation, Welfare and redressal of grievances of employees belonging to SCs, STs, OBCs, and Office representative of Associations of SC, ST, OBC & EWS may also attend for updated and latest knowledge about this subject

FACULTY: -

The Sessions will be conducted by highly experienced faculty on interactive and live basis online. Individual questions/doubts and their clarifications would be encouraged.

DATE & TIMING:-

06.11.2025: Thursday (10AM to 01:00PM)

07.11.2025: Friday (10AM to 01:00PM)

COURSE OUTLINE:-

- Constitutional Provisions with latest amendment relating to reservation
- Quantum of reservation in direct recruitment and Promotion
- Caste Certificates and its scrutiny and issues related
- To implement 10% reservation for EWS
- Preparation, Operation and Maintenance of post based rosters for SC/ST/OBC/ EWS & PWBD
- Preparation of select panel and Concept of own merit

FEE:-

INR 5000 + 18% GST = INR 5900/- Per participant online training program. Fees includes training material (soft copy), participant's certificate etc.

FEE WAIVER:- For 4 nominations the fee for 5th nomination will be waived.

LAST DATE: -

Last Date of Accepting nominations is 03.11.2025. Nomination can also be forwarded after the last date on Enquiry/Confirmation.

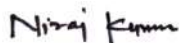
NOMINATION: -

The Organization may please send the nominations stating the participants Name, Designation, their Mobile No. and Contact No. & e-mail ID. Kindly also provide GSTIN of your organization at time of Nomination. For making payment through DD/Cheque/NEFT/Pay Order/PFMS/IMPS/RTGS drawn in favor of “**Systematic Institute of Economic Research & Development**” payable at New Delhi. NEFT payment may be made direct to Current **A/c No. 62310200000135 (IFSC Code BARB0VJMAYA, MICR No. 110012391) Bank of Baroda, Mayapuri Branch, New Delhi** under intimation by email. PAN No. BXPPK7937K **GSTIN-07BXPPK7937K1ZN**

Since limited seats are available for the present workshop, nominations will be accepted on first-cum-first-serve basis. Nomination once confirmed cannot be cancelled; however substitution of participant is permissible. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from this opportunity.

We shall be glad to accommodate the nominations from your organization.



Neeraj Kumar

Program Coordinator

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